South Staffordshire College

# Apprenticeship Programmes



0300 456 2424 southstaffs.ac.uk/apprenticeships southstaffs.ac.uk



# What is an apprenticeship?

With an apprenticeship you're employed to do a real job while studying for a formal qualification, usually for one day a week at a college, whilst earning a wage.

Apprenticeships aren't just for school leavers! If you are already working in a career area you love, you could become an apprentice with the support of your employer to help you upskill and secure qualifications needed to help take your career to the next level.

Apprenticeships are available at level 2 which is equivalent to five GCSEs grade 9-4, level 3 which is equivalent to A levels, level 4 which is equivalent to Higher National Certificate (HNC) and level 5 which is equivalent to a Higher National Diploma (HND).

# How does an apprenticeship work?

Apprentices are aged 16 or over and combine working with studying to gain knowledge, skills and behaviours in a specific job.

You will be paid at the apprentice minimum wage. However, many employers pay more!
As an apprentice you will:

- Work with experienced staff.
- Work in a real job for at least 30 hours per week.
- Study an apprenticeship designed and respected by industry expert employers.
- Learn job-specific skills at workplace.
- Get paid to train and learn on the job, knowledge, skills and behaviours.
- Get time for training or study during your working week at the college.
- In some instances you may achieve a recognised qualification in your chosen career.

# How to find an employer

In order to enrol onto the apprenticeship, you will need to be employed and working with an employer. We can support you with this but you are required to find your own employer. The below advice will help you get started on where to look:

- Vacancies are advertised and updated daily. Keep checking regularly and set up accounts and vacancy alerts on the 'Find an Apprenticeship' website **www.gov.uk/apply-apprenticeship**
- Use your contacts. Let people know you are looking for an apprenticeship.
- Explore a wide range of vacancies. Check what the role involves and try different keyword searches.
- Check company websites. Many larger employers have their own 'careers' page. Our website list all our apprenticeship vacancies **www.southstaffs.ac.uk/apprenticeships/apprenticeship-vacancies**
- Use social media. Follow companies and organisations linked to your career interests. Many companies use their social media channels to advertise vacancies.
- If you have a specific employer in mind, you could consider sending your CV and covering letter expressing an interest.
- Unpaid work experience is a great way for you to get to know an organisation and for them to see what you have to offer. Consider asking for work experience.
- Use jobs board such as Total Jobs or Indeed.

# Apprenticeships we offer:

| Business | Torc College | Lichfield College | Tamworth College | Rodbaston College | Cannock College | Workplace learning |
|---|---|---|---|---|---|---|
| Accounting | | ● | | | | |
| Business Administration | | | | | | ● |
| Customer Service | | | | | | ● |
| **Engineering & Motor Vehicle** | | | | | | |
| Engineering | | | ● | | ● | |
| Lean Manufacturing | | | | | | ● |
| Motor Vehicle | | | ● | ● | | |
| **Construction & Trades** | | | | | | |
| Bricklaying | ● | | | | ● | |
| Carpentry & Joinery | ● | | | | ● | |
| Electrical Installation/Maintenance | | | ● | | ● | |
| Gas Engineering Operative | | | | ● | | |
| Groundworks | | | | ● | | |
| Plumbing | | | | ● | | |
| Property Maintenance | ● | | | | | |
| **Landbased** | | | | | | |
| Veterinary Nursing | | | | ● | | |
| **Retail & Commercial Enterprise** | | | | | | |
| Hairdressing | | | ● | | | |
| **Education** | | | | | | |
| Early Years | | | ● | | ● | |
| Teaching & Learning Assistants | | | ● | | ● | |



## Benefits to becoming an apprentice

Earn a wage and get holiday pay whilst you train

Apprenticeships can often result in a permanent job!

Work alongside experienced, skilled staff to job-specific skills and training

Gain a qualification and skills you need to progress your career!

Ofsted Apprenticeships **GOOD** 2025

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# Apprenticeships

## Factsheet

**Do you have an employer who is willing to take you on as an apprentice?**

### YES

**To make an enquiry visit:**
**southstaffs.ac.uk/apprenticeships**

**We'll contact you shortly.**

### NOT YET

**View apprenticeship vacancies on our website: southstaffs.ac.uk/apprenticeship-vacancies**

**Create an account and apply for the vacancy:**
**www.gov.uk/apply-apprenticeship**

## What qualifications do I need to be considered for an apprenticeship?

| Apprenticeship Level | Qualifications required upon entry |
|---|---|
| Level 2 | Level 1 Functional Skills or GCSE grade 2 and above in maths and English |
| Level 3 | Level 2 Functional Skills or GCSE grade 4 and above in maths and English |

Some courses or higher levels may require other qualifications for you to be considered.