

Digital Champion Job Description

2 positions required per campus (2 at Cannock, 2 at Lichfield, 2 at Rodbaston, 1 at Tamworth & 1 at TORC. 8 in Total)

Job Profile:

This is a relatively new role, for students with a passion for digital technology. You will offer student insights, provide feedback and recommendations to the College on how to enhance the student experience with digital technology.

Digital Champions will report to the college Digital Learning Technologists and work closely with teaching staff and students. You will help develop the digital skills of college students and staff and find out from them what they want from digital technologies, and why. As part of the role you will promote the College's Digital Agenda, become involved with college digital projects and attend/contribute to the College's Learner Voice and Digital Steering Group meetings.

It is anticipated that the role will require approximately 10 hours of total commitment across each term (less than 1 hour per week but could be more for those with enthusiasm and drive).

Reporting to:

Each campus will have a designated Digital Learning Technologist whom the Digital Champions should report to. Training and support will be offered throughout the academic year.

Person Specification:

Qualifications & Knowledge: Good IT skills preferable but not essential.

Skills: The ability to work as a member of a team, computer literate (preferred), ability to organise own workload, good communicator and listener, accurate note taking and record keeping, ability to form and maintain appropriate professional relationships and personal boundaries, willingness to use authority and maintain good levels of discipline in an education environment (e.g. good behaviour, attendance, punctuality), responsible and respectful attitude towards all staff, students and visitors, to be a good role model to others. Part of the role requires candidates to be pro-active in seeking out and checking accuracy of information (e.g. checking emails for updates/meeting dates etc.)

How to apply?

Please inform your Course Tutor ASAP to register your interest for this post. The absolute deadline for the Digital Champions post is **Friday 30th September 2022**. Successful applicants will be notified during w/c 10th October 2022 and training will commence **w/c 17th October 2022**.

Please direct all queries to: steve.wileman@southstaffs.ac.uk