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| **Internal appeals form**Summer 2021 awarding | FOR CENTRE USE ONLY |
| Date received |  |
| Please tick box to indicate the nature of your appeal and complete all white boxes on the form below  | Reference No.  |  |

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|  | **Stage Two– Awarding body appeal** |

B. Centre review outcome **This section should be completed by the centre** and shared with the student as a record of the outcome of the centre review

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| **Grounds for appeal Please tick the grounds upon which you wish to appeal and give justification and reasons why**  |
| * Administrative error by the awarding organisation
 | Yes/No |
| * Procedural issue at the centre
 | Yes/No |
| * Unreasonable exercise of academic judgement
 | Yes/No |
| **Justification and reasons why** |
| Appellant signature:  | **Date:** |

This form must be signed, dated and returned to the appeals team, **summer2021appeals@southstaffs.ac.uk** within the timescales outlined above